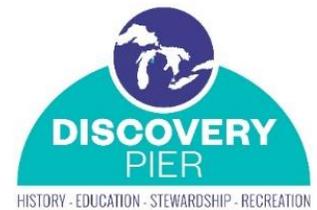


Events on the Discovery Pier Fact Sheet



The Discovery Pier is a new and unique venue for events of all kinds. With spectacular views of Traverse City and West Bay, your event will actually be out on the water, without ever having to board a boat. Surrounded by the largest fleet on Tall Ships on the American side of the Great Lakes, you and your guests will be taken back in time to when sail ruled the Great Lakes. Depending on availability, you may be able to arrange for deck tours of one of the Tall Ships.

At the present time, the Pier is a work in progress, and something of a diamond-in-the-rough. All elements for an event will need to be brought in.

Reservations A signed copy of our contract and rental deposit must be received by Discovery Pier in order to secure your reservation. We will hold a tentative booking for up to five business days pending receipt of the signed contract and the venue rental deposit.

Venue Only Discovery Pier provides the venue only. All other items must be supplied by you including (but not limited to) tent(s), tables, chairs, linens, tableware, dance floor, other glassware, etc. We will cooperate with your rental companies and facilitate set-up and tear-down. We provide electricity and water. You are responsible for waste removal.

Access Hours Access hours to the Discovery Pier for set-up and tear-down will be outlined in the Facility Rental Agreement. At the start of the set-up time, Discovery Pier staff will meet you at the facility and walk you through the space to outline important information. You may have access to the space any time between dawn and dusk for planning purposes.

Alcohol The service or sale of alcoholic beverages is allowed only in compliance with Michigan law. Discovery Pier has no liquor license. If you plan on serving alcohol, it is often easiest to hire a caterer that already has a liquor license. You can also obtain a one-day liquor license.

Parking Parking is available in designated areas only. Vehicles carrying equipment or material to be used by you in the presentation of your event may be loaded and unloaded at an appropriate area and time approved in advance by Discovery Pier, but will not be permitted to park in that area after loading or unloading unless special arrangements have been made in advance. Your guests will be required to park across the road and cross by foot using the seasonal pedestrian island or shuttle, or we can help you set up a valet parking service.

Insurance You will be required to procure and maintain in full force during the term of the contract, bodily injury and property damage liability insurance in the amount of \$1,000,000 per occurrence and \$2,000,000 aggregate, with Discovery Center ~ Great Lakes as an additionally named insured.

Amplified Music Because it is an outdoor venue, any amplified music must be kept to a reasonable volume. All amplified music must stop by 10 pm.

Township Approval Events cannot happen on Discovery Pier without prior approval by the Elmwood Township Planner. Discovery Pier will help you seek that approval.

Rates. For current rates, visit: discoverygreatlakes.org/events

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