



## Discovery Center Collaborative

The Discovery Center Collaborative is a multi-tenant nonprofit center for nonprofits focusing on water and natural resources. It is a project of Traverse City Rotary.<sup>1</sup> The project's goal is to bring organizations and individuals with parallel missions together under one roof to increase programmatic cooperation, share innovative ideas, leverage the efficiencies of collaboration, and enjoy the company of people from like-minded organizations. Bring your own technology.

### Facilities

- Two Conference Rooms
- Large Screen Presentation Displays
- Phone/video conferencing equipment
- Open Kitchen Area with free coffee & snacks
- Phone Booth Area for private phone calls
- High Speed Internet/Wi-Fi
- Plenty of Free Parking
- Work/Storage room for supplies

### Culture

- Liked-minded Organizations
- Shared Lunch Space
- Lounge Areas for Informal Meetings
- Learning Opportunities
- Social Events
- Directly across from West Bay, Greilickville Harbor Park & Discovery Pier
- Outdoor patio/picnic area

### Work-Group Areas – Desks (one year minimum)

We can accommodate work groups of two to eight people in a segregated semi-private area designed to enhance team interaction, minimize outside distractions, and provide some degree of privacy. While the overall floor plan is open office, a small to mid-sized nonprofit organization can find a niche to operate comfortably. Larger organizations will have access to outside walls for bookshelves, whiteboards, and organizational artwork.

We can also accommodate part-time drop in workers, such as volunteer coordinators or bookkeepers. For every two work- group desk, that are rented, your origination will receive a free “hotseat” workstation. For extra privacy, phone calls can be taken or made in the phone booth, and meetings can be held in one of the two conference rooms. Organizations from group work areas are entitled to 10 hours of scheduled conference room time per month, and are free to use either conference room at no cost when it is not scheduled.

### Single Dedicated Workstation

A dedicated workstation can be personalized (bring your own PC and monitors) and comes with a locking under-counter pedestal. The rolling pedestal consists of a single file drawer and the equivalent of a top drawer. Users from this group are entitled to four hours of scheduled conference room time per month.

### Drop-in Roaming Workstation (a/k/a “Hotseat”)

A roaming workstation requires that the worker remove all their personal items each time that they use the Collaborative. Suitable for solo consultants or drop-in workers or volunteers for an organization. Small lockers will be available to keep some “stuff” on site. Users from this group are entitled to two hours of pre-scheduled conference room time per month.

### Day Use

Drop in for a single day. Conference room use is an added charge.

### Meeting Rooms (two hours minimum)

**Great Lakes Room** (16-20, two-hour minimum) - The large conference room can accommodate 16 people comfortably, and 20 with users seated at the corners. The tables can be rearranged for training purposes. Room is set up for video conferencing on a large 65” screen.

**Bay View Room** (6-10, two-hour minimum) - The small conference room can accommodate six people comfortably, and 10 with users seated at the corners. This room is on bay-side of the building and offers views of West Bay, Greilickville Harbor Park, Elmwood Township Marina and the Discovery Pier. Large 55” monitor for presentations.

### Rates

Work-Group Area - Desks <sup>2</sup> .....	\$375/person/month
Single Dedicated Workstation .....	\$250/person/month
Drop-in Roaming Workstation (“Hotseat”) .....	\$100/month
Big Conference Room.....	\$30/two hours
Small Conference Room .....	\$15/two hours
Single-Day Use .....	\$25/day
Phone System.....	TBD

### Introductory Offer

Organizations or individuals that sign up for one-year’s use before March 30, 2019 are eligible for the **first two months free!**

<sup>1</sup> Rotary Camps & Services, with support from Rotary Charities

<sup>2</sup> Multiple workstations in same the same group will receive a discount for additional stations (see rate sheet).